



**- INTERNAL JOB OPPORTUNITY -
NORTHEAST REGION
ASSISTANT REGION MANAGER – RESOURCE PROTECTION AND SERVICES**

OPENS: October 20, 2004
CLOSES: November 5, 2004
SALARY: \$56,575 - \$64,536 annual salary range
LOCATION: Colville, WA

POSITION PROFILE:

This position is responsible for the Administration of Resource Protection and Services within Northeast Region which includes: Fire Management Organization and Regulations, Forest Practices Regulations, Stewardship Assistance and one Correctional Inmate Camp on approximately 2.8 million acres of public and private forestland. The incumbent will ensure personnel are trained, qualified and resourced to meet program requirements and focus on emphasizing strategic planning while balancing an appropriate level of tactical involvement.

*Direct operating annual budget allotment of \$4.3 million.

*Annual fire suppression cost ranges from \$200,000 to \$9 million.

*Direct supervision of 8 FTEs, with the highest job class being a NR District Manager. There are 43 permanent FTEs in the organizational unit.

DESIRED KNOWLEDGE, SKILLS, ABILITIES AND QUALIFICATIONS:

- Experience managing a program or unit;
- Experience preparing and managing a budget;
- Experience in fire suppression, fire control regulations, organizations, and the Incident Command System;
- Skills and experience with inter-agency cooperation and negotiating inter-agency agreements;
- Skills and experience supervising, mentoring and motivating staff;
- Experience in forest management;
- Experience with forest practice regulations and other RCW's and WAC's administered by DNR;
- Strong communication and interpersonal skills;
- Understanding of personnel/merit system rules and regulations;
- Understanding of the DNR tribal relations program;
- Strong strategic planning abilities.

WHO MAY APPLY

Current DNR employees may apply for this position.

APPLICATION PROCESS: Please submit a resume and a letter of interest describing how your qualifications relate to the position to penny.foerch@wadnr.gov by **4:30pm** on the closing date. Please contact Penny at (509) 684-7474 for further information.